

William Paterson University of New Jersey

PROJECT NAME:
Carriage House Catering Kitchen

PROJECT NUMBER:
WP-20-03-99

**SUPPLEMENTAL INSTRUCTIONS FOR BIDDING AND
COMPLETING PROPOSAL FORMS**

- A) All work defined in the contract documents is for Carriage House Catering Kitchen – WP-20-03-99. All work is to be completed as noted in the Time for Completion, Section E of these Supplemental Instructions. Bidders are also to reference the Instructions to Bidders and General Conditions documents, also issued as part of the bidding information, for further details, requirements, and information.
- B) Prequalification:
- Bidders for this project are not required to be New Jersey DPMC classified at the time of bid. Please disregard this requirement in the Instruction to Bidders, Section IB 3.4. Bidders must possess the available bonding capacity consistent with the Prequalification Statute (N.J.S.A.52:35-1 et seq.) to have their bids considered.
- All required major subcontractors, if intended to be used, shall be named by each bidder in the appropriate spaces on the Bid Form. Such named intended major subcontractors shall become the actual subcontractors for the work identified, in the event the bidder is successful in being awarded a contract. No substitution of a major subcontractor shall be made unless the contractor receives approval in writing by the Contracting Officer.
- A Mandatory Pre-Bid Meeting and Site Inspection is required for this request for proposal, so that all interested bidders have an equitable opportunity to make a thorough and complete examination of the construction site and to understand the site landscape so as to submit a detailed proposal that accurately reflects the work to be completed and which provides the University the information to equitably evaluate the proposals.
- C) Bidders shall provide materials as required by the Bid Document Checklist and forms included therein.
- D) Form Requirements:
1. Forms are to be signed by Principal of the firm where signatures are called for.
 2. Forms are to be notarized where called for.
 3. Forms are to be sealed where called for. (Note – when a corporation, seal locations are in bold)

E) Time for Completion and Sequence of Operations:

The anticipated contract award will be prior to 9/27/2021. Onsite work can commence after 9/27/2021. All work is to be substantially completed not later than 3/18/2022. All remaining work completed by not later than 4/15/2022.

F) Modify General Conditions as follows:

Articles 5.27.4, 5.27.5 and 5.27.7 Not used

Article 5.27.14 Not used

Article 6.1.3 Not used

Article 8.7.1 Modify as follows: Liquidated damages shall be \$1,000.00 per calendar day.

G) Award is contingent upon the selected bidder executing the University's standard contract for construction, which can be accessed at <https://www.wpunj.edu/capital-planning/contracts-and-forms.html>

Award is also contingent upon the contractor entering an agreement with the Passaic County Building and Construction Trades Council, AFL-CIO as part of project's labor agreement (PLA). Passaic County Prevailing Wage rates can be retrieved under the webpage of State of New Jersey Department of Labor & Workforce Development.

H) BIDDER'S SUPPLEMENTARY INFORMATION (Upon request of the University only, after initial bid submission)

1. Identify projects of similar scope to this project completed in the last 3 years of at least \$800,000 in contract value. For each identify the following:
 - A) Contracted Completion Date
 - B) Value of Work in Contract
 - C) Relationship with Property Owner (prime, subcontractor, material supplier)
 - D) Owner Contact
 - E) Location of Project
2. List the type of work normally performed with your own forces.